



自助還書系統

Automated Book Return

《操作指引 Operating Instruction》



按屏幕「圖書歸還」
按鈕開始

Press the "Check-In" button on the
screen to start.



將圖書(如圖所示)續一
放入還書口中

Put your loan item(s) into the Book
Return Slot as shown one by one.



按「完成」按鈕結束
並保留還書紀錄收條

Press "Done" when finish and
keep your receipt.



多媒體資料 (如光碟、數碼影碟、錄影帶、錄音帶及電腦磁碟) 及大型圖書請勿以自助還書系統歸還, 請直接到流通櫃檯歸還。如對資料造成任何損壞, 圖書館可要求讀者賠償。

DO NOT return multimedia materials (such as CDs, DVDs, video tapes, cassettes, floppy disks, etc) and large books to the Book Drop. They must be returned directly to the Circulation Counter, you will be responsible for any damage thus caused.



所還圖書若有逾期, 請儘速至流通櫃檯繳交罰款

You may return overdue book(s) in the book drop, please pay the fine at the Library Circulation Counter.



操作上如遇問題, 請聯絡當值館員。

If you are experiencing any difficulties using this service, please ask our staff for help.



澳門理工學院圖書館
Macao Polytechnic Institute Library